

## **Minutes - 25 February 2021**

**31.**

**Minutes of Crowton Parish Council Meeting via Zoom at 7pm 25/02/21**

**This was a 'Part B' Meeting and members of the public were not invited.**

### **135. Apologies**

Councillor Holloway and Councillor Miller sent their apologies

### **136. Present**

Councillor Rutter, Councillor Oultram, Councillor Thorne, Councillor E Stubbs, Councillor R Stubbs and Councillor Lessells attended the meeting.

### **137. To discuss applicants for role of Parish Council Clerk.**

Parish Councillors discussed the 2 applicants and recent job interviews held for the role of Parish Council Clerk. The Council unanimously agreed to offer the post to Tracey Whitlow from 01/04/21.

- Clerk instructed to write to the unsuccessful applicant and thank him for his application
- Clerk instructed to draft Employment Contract, H&S Policy and Absence Policy to be emailed to members for their approval.
- Once Employment Contract, H&S Policy and Absence Policy approved by members, Clerk to issue Tracey a formal offer of employment, along with copies of these documents.

**The meeting finished at 7.20pm**

**Signed/dated Chairman**

**Crowton Parish Council**