

# **Annual Meeting of the Parish Council 13th May 2025**

## **CROWTON PARISH COUNCIL**

### **ANNUAL MEETING OF THE PARISH COUNCIL**

#### **AGENDA**

**Tuesday 13th May 2025 at 7 pm**

**Crowton Village Hall**

**To: - Members of the Parish Council**

**You are summoned to the Annual Meeting of Crowton Parish Council to be held on Wednesday 13th May 2025 for the purposes of transacting the business set out in the agenda below.**

**Members of the Parish, Ward Councillors and Cheshire Police are invited to attend.**

**Yours sincerely**

**Tracey Whitlow, Clerk to Crowton Parish Council – 08/05/2025**

Agenda – Annual Meeting of the Parish Council

1. Welcome & introductions from the Chair
2. Election of Chair
  - a) To elect the Chair to serve until the Annual Meeting of the Council in May 2026
  - b) Chair to sign Acceptance of Office
3. Election of Vice Chair – for the coming year
4. Apologies for absence
5. Annual Report
  - a) To receive a report from the outgoing chair on objectives achieved & outstanding
6. Approval of the Minutes of the AMPC from 14th May 2024
7. To review the Standing Orders – note clerks recommends no change, and to set review date of AMPC May 2026
8. To review Financial Regulations – note clerk recommends no change, and to set review date of AMPC in May 2026
9. To review code of conduct and set review date of AMPC in May 2026
10. Financial –
  - a) To review bank signatories
  - b) To review pre-authorized payments for 2025-26
  - c) To review Financial Risk Assessment – note clerks recommends no change- and to set review date of AMPC in May 2026

11. To review Scheme of Delegation, updated in-line with the revised Financial Regulations

12. To set the date of next AMPC, proposed 12th May 2026