

# CROWTON PARISH COUNCIL

## Members of the Parish Council

You are summoned to the Meeting of Crowton Parish Council to be held on Tuesday 11<sup>th</sup> February 2024 at 7pm at Crowton Village Hall, for the purposes of transacting the business set out in the agenda below. Members of the public and press are invited to attend.

Yours sincerely T Whitlow Clerk to Crowton Parish Council 05/02/25

## AGENDA

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| 1  | <b>Apologies:</b>                        | For council to accept apologies from members   |
| 2  | <b>Declarations of Interest:</b>         | <i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in items on the agenda and their nature. [Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items]</i> |
| 3  | <b>Public Participation:</b>             | Members of the public may comment or raise matters affecting the Parish. (maximum 15 minutes total / 3 minutes per person) – <i>[items raised will be noted, not discussed, unless within an existing agenda item]</i>   |
| 4  | <b>Minutes:</b>                          | To approve the Minutes of the Parish Council meetings held on 14 January 2025  |
| 5  | <b>Ward Councillors:</b>                 | To receive a report from the Ward Councillors.   |
| 6  | <b>Matters Arising:</b>                  | Matters arising from previous minutes – unless an agenda item.   |
| 7  | <b>Correspondence:</b>                   | To review and note the correspondence of consequence received since the last meeting – unless an agenda item.  |
| 8  | <b>Accounts/Financial:</b>               | <ol style="list-style-type: none"><li>1. To approve the Cashbook &amp; bank reconciliation at 26.01.24</li><li>2. To note income received and ratify payments made and approval of invoices received as per payment schedule.</li></ol>  |
| 9  | <b>Clerks Report:</b>                    | To receive any updates from the clerk.   |
| 10 | <b>Planning:</b>                         | <ol style="list-style-type: none"><li>1. To review planning applications received from LPA since the last meeting.</li><li>2. To note any LPA decisions notified to the PC.</li></ol>  |
| 11 | <b>Highways:</b>                         | To receive an update on any highways issues.   |
| 12 | <b>Millenium Green:</b>                  | <ol style="list-style-type: none"><li>1. To receive an update on issues with the pathway.</li><li>2. To receive an update on the volunteers.</li></ol>   |
| 13 | <b>Asset Maintenance &amp; Register:</b> | <ol style="list-style-type: none"><li>1. <b>Phone box</b> – update on maintenance.</li><li>2. <b>War Memorial</b>- update on planned maintenance.</li><li>3. <b>Bus shelter</b> – update on future usage.</li><li>4. <b>Village signage</b> – to receive an update.</li></ol>                    |
| 14 | <b>Resilience Plan:</b>                  | To receive an update on the Resilience Plan.   |
| 15 | <b>Appointment of Auditor:</b>           | To appoint the Internal Auditor for year ending March 2025   |
| 16 | <b>Financial Regulations</b>             | To review the new 2024 Financial Regulations and amend or adopt.   |
| 17 | <b>Meeting Dates 2025-26</b>             | To review the meeting dates for 2025-26 financial year.  |
| 18 | <b>Councillor Vacancy</b>                | To review any applications for the councillor vacancy and consider co-option.  |
| 19 | <b>Items for Next Meeting:</b>           | Note items for inclusion on the next agenda.   |
| 20 | <b>Date of Next Meeting:</b>             | Proposed <b>Tuesday 11<sup>th</sup> March 2025</b>   |